

Barnet Council

Overview and Scrutiny Annual Report

2012/13

What is Overview and Scrutiny?

The Overview and Scrutiny function was formally introduced in local authorities by the Local Government Act 2000, and later extended under the Health and Social Care Act (2012) for (Health Scrutiny), as part of the, then, government's modernisation agenda.

Overview and Scrutiny is delivered through a committee structure and Councillors who are not part of the Executive sit on these Committees. Overview and Scrutiny Committees hold the Council's Cabinet to account by examining various functions of the Council, asking questions about how decisions have been made and considering whether service improvements are needed. Overview and Scrutiny also raises issues that are important to local people and scrutinises the performance of the Council and partner organisations. It is a key mechanism for driving forward service improvement.

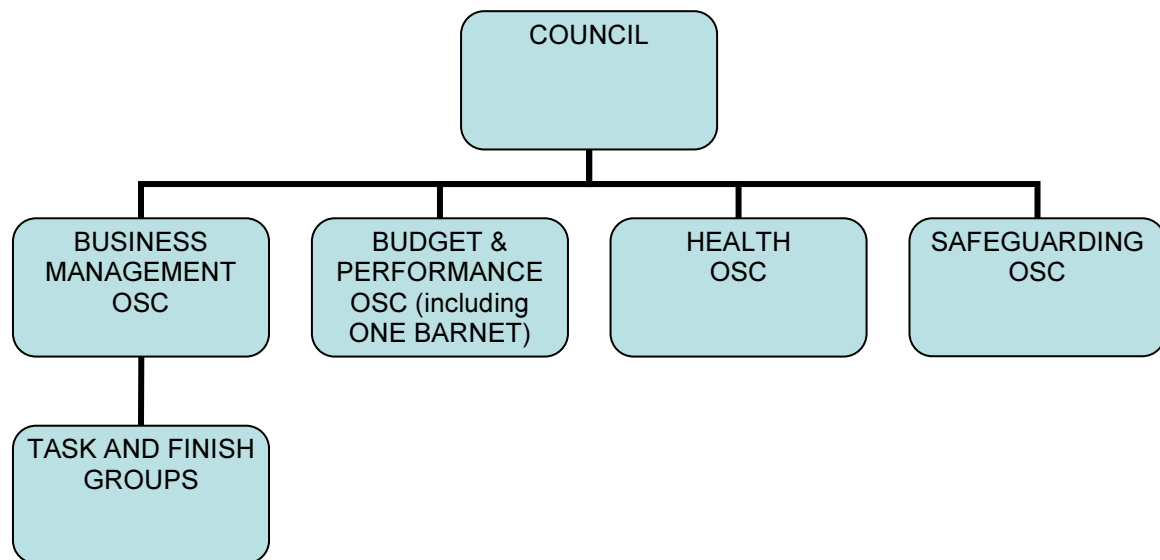
The Centre for Public Scrutiny *Good Scrutiny Guide* defines four principles of effective public scrutiny:

1. **Challenge:** to provide a "critical friend" challenge to executive policy-makers, external authorities and decision-makers
2. **Engagement:** to reflect the voice and concerns of the public and its communities
3. **Leadership:** to support Community leadership and effective representation
4. **Performance Improvement:** to drive improvement in public services

Overview and Scrutiny in Barnet

The London Borough of Barnet has 63 Councillors. The Executive (or Cabinet) is made up of the Leader of the Council and nine other Councillors. The other remaining non-executive Councillors are appointed to sit on Overview and Scrutiny Committees or other committees (e.g. planning or licensing committees) which are responsible for carrying out a range of governance functions for the Council.

In 2012/13 Scrutiny was delivered under the following structure:



Under this structure there are two committees which deal with statutory matters (Health Overview & Scrutiny Committee and Business Management Overview & Scrutiny Committee) and two other committees (Budget & Performance Overview & Scrutiny Committee and Safeguarding Overview & Scrutiny Committee). This structure has been in place since May 2011.

Overview and Scrutiny Committees

Business Management Overview & Scrutiny Committee

The Business Management Overview & Scrutiny Committee has a wide ranging remit and its terms of reference includes many of the statutory powers conferred upon overview and scrutiny committees (including call-ins, councillor calls for action and crime and disorder scrutiny) and consideration of policy and strategy not in the remit of other committees. During 2012/13 the Committee continued its management of the call-in process and, in addition, appointed to, monitored the work of and tracked the implementation of recommendations made by Task & Finish Groups and Overview & Scrutiny Panels. It also considered reports on:

- Barnet Skills, Employment and Enterprise Action Plan (June 2012)
- Housing Allocations Scheme Review (November 2012)
- Crime and Disorder Scrutiny – Update on the Implementation of the Safer Communities Strategy 2011/12 - 2014/15 (November 2012)
- Welfare Reform – Council Tax Support Scheme and Crisis Fund (December 2012)
- Saracens Controlled Parking Zone Update (February 2013)
- Town Centre Strategies for Chipping Barnet and Edgware (March 2013)

Petitions

Following legislative changes arising from the Local Democracy, Economic Development and Construction Act 2009, the Committee took on additional responsibility for considering petitions which had received between 2,000 and 7,000 signatures, triggering a provision to 'call an officer to account'. Petitions were considered in relation to the following issues:

- Pedestrian Safety – East Finchley (June 2012)
- Friern Barnet Library Petition (July 2012)
- Stop the One Barnet Programme (October 2012)

In relation to the Pedestrian Safety East Finchley petition, a representative from the Walk Safe N2 campaign group was given an opportunity to address the

committee and ask questions of the Cabinet Member for Environment and Highways Officers, the Assistant Director of Customer Services and Libraries and the Head of Libraries. The petition raised issues about safety concerns in the area. Following the debate, the matter was referred to the Finchley and Golders Green Area Environment Sub-Committee for consideration.

In relation to the Friern Barnet Library petition, the lead petitioner was given the opportunity to address the committee and ask questions of the Cabinet Member for Customer Access and Partnerships and the Assistant Director for Customer Services. The petition requested the re-opening of the library. Following discussion on the item, the Committee referred the petition to the Cabinet (via the Cabinet Member for Customer Access and Partnerships) to respond to the issues raised.

In relation to the Stop the One Barnet Programme petition, the lead petitioner was given the opportunity to address the committee and ask questions of the Deputy Chief Executive. The petition called for a referendum on the One Barnet Programme. Following discussion on the item, the Deputy Chief Executive referred the representations made by the petitioners and the committee to the responsible Cabinet Members for response (via the officer called to account).

On 20th November 2012, the Committee received and considered the Executive response to the issues raised in the petition and asked questions of the Cabinet Member for Customer Access and Partnerships. Following consideration of the Executive response, the Committee made a submission to the Cabinet and requested details of learning from other authorities.

In addition to the petitions referred to above, on 20th November 2012 the Committee also received a six month update on the Reverse Parking Charges petition, originally considered in February 2012. The Cabinet Member for Environment addressed the committee and outlined planned changes to parking arrangements in the borough.

Call in

The Business Management Overview and Scrutiny Committee has the (statutory) power to 'call-in' a qualifying key decision before it is implemented. Calling-in a decision allows Overview and Scrutiny Members to review and challenge key decisions after they have been taken, but before implementation. Cabinet Members and Officers regularly attend the Business Management Overview & Scrutiny Committee to answer questions and provide information to the Committee members. Call in powers relate to executive (Cabinet) Functions. Any decision made by the Cabinet or a key decision made by an officer with delegated authority from the Cabinet may be called-in, however there are various exceptions that may be applied.

A key decision under Article 13 (b) (i)

- a. must involve expenditure or savings in excess of £500,000 as well as otherwise being significant having regard to the council's budget for the service or function to which the decision relates, or
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough

In 2012/13, the Business Management Overview and Scrutiny Committee considered 9 call-in requests (compared to 17 call-ins during 2011/12). Full details of the items called in during 2012/13 are shown in **Appendix 1**.

Budget and Performance Overview & Scrutiny Committee

In 2012/13 the Budget and Performance Overview & Scrutiny Committee continued its regular scrutiny of the Council's corporate performance information and improvement initiatives, and financial performance data. The Committee also continued its scrutiny of the Strategic Outline Cases, Business Cases and Closures Reports for the projects within the One Barnet Programme.

During the year, the Committee considered reports on:

- Leisure Review Strategic Outline Case (June 2012)
- Implementation of Initiatives to Contribute to the Safer Communities Strategy (June 2012)
- Quarter 4 and Year End Financial and Corporate Performance 2011/12 (June 2012)
- Members' Item – Customer Services Transformation for Revenues & Benefits Risk Assessment (June 2012)
- Early Intervention and Prevention Strategic Outline Case (September 2012)
- Sport and Physical Activity Review Strategic Outline Case (September 2012)
- Business Planning 2012/13 – 2014/15 (September 2012)
- Members' Item – Development and Regulatory Services Project (September 2012)
- Quarter One 2012/13 Finance and Corporate Performance (October 2012)
- Commercial Property Income (October 2012)
- New Support and Customer Services Organisation: Recommendation for a Preferred and Reserve Bidder and Final Business Case (November 2012)

- Barnet Group Performance Report – April to September 2012 (January 2013)
- Quarter Two 2012/13 Finance and Corporate Performance (January 2013)
- Budget Scrutiny – Business Planning 2013/14 – 2015/16 (February 2013)
- Quarter Three 2012/13 Finance and Corporate Performance (March 2013)
- Adoption Service Performance (March 2013)
- One Barnet Programme Highlight Report (March 2013)
- Initiatives to Contribute to the Safer Communities Strategy (March 2013)

In relation to scrutiny of the council's performance against Corporate Plan performance targets, the Committee made a number of recommendations to Cabinet Members and officers in relation to areas of underperformance and associated service improvement initiatives. In addition, the Committee also had oversight of the council's Budget and Medium Term Financial Strategy and made a number of recommendations in this regard.

In addition to the budget and performance scrutiny activity outlined above, the Committee scrutinised a number of project updates, output specifications, business cases and closure reports in relation to the One Barnet programme. Following consideration of these items, a number of recommendations were made to the Cabinet Resources Committee and officers.

Scrutiny of the Council's budget remained the key focus of the Committee. The September 2012 meeting was dedicated to performance against the financial savings set out in the council's Business Planning 2012/13 to 2014/15 proposals. Further scrutiny of the budget proposals took place in February 2013 and comments and recommendations made by the committee were referred to full Council for adoption in March 2013.

Safeguarding Overview & Scrutiny Committee

Throughout 2012/13 the Safeguarding Overview and Scrutiny Committee continued its scrutiny of the work of the Independent Safeguarding Children's Board, and Barnet's Multi- Agency Safeguarding Board. The Committee's work programme reflected the work taking place to drive improvements in the provision of education and social care for children and young people and adults in need of social care support.

In 2012/13 the Committee considered reports on:

- Children's Centres – Update on Public Consultation (June 2012)
- Choice and Achievement – Draft Special Educational Needs and Inclusion Strategy (June 2012)

- Personalisation in Adult Social Care – Self Directed Support Position Statement (June 2012)
- Quality in Residential Care Homes for Older Adults (June 2012)
- Day Opportunities for Older People – Neighbourhood Model (September 2012)
- Barnet Multi-Agency Safeguarding Adults Board Annual Report 2011/12 (September 2012)
- Barnet Independent Safeguarding Children’s Board Annual Report 2011/12 (September 2012)
- Ofsted Inspection of Safeguarding and Looked After Children (September 2012)
- Barnet LINK – Update Report (September 2012)
- Adult Social Care and Health: Caring for Our Future White Paper; Care and Support Bill; and Funding Reform for Adult Social Care (September 2012)
- Carers Support (December 2012)
- Exam Results and Narrowing the Gap (December 2012)
- Barnet LINK – Annual Report 2011/12 and Enter & View Reports (December 2012)
- Members’ Visits (December 2012)
- Youth Shield Presentation (March 2013)
- Barnet LINK – Enter & View Reports (March 2013)
- Barbara Langstone House: Decant Process (March 2013)
- Review of Funding for Education Provision at Northgate Pupil Referral Unit Alongside Tier 4 Mental Health (March 2013)

In considering the items above, the Committee made a number of comments and recommendations to the relevant Cabinet Members and officers.

Health Overview & Scrutiny Committee

The Health Overview and Scrutiny Committee had a very productive and challenging work programme in 2012/13. The work programme reflected changes facing local NHS services and the wider national health reforms. The Committee scrutinised the Quality Accounts of Barnet’s health providers and provided statements for inclusion in each. The Committee also received reports on:

- London Trauma Services (May 2012)

- NHS Quality Accounts (May 2012) from:
 - The North London Hospice;
 - The Royal Free Hospital
 - Central London Community Healthcare
 - Barnet and Chase Farm Hospitals
- Barnet, Enfield and Haringey Clinical Strategy Update (September 2012)
- Developing Primary Care in Barnet (September 2012)
- Clinical Commissioning Group Implementation (September 2012)
- Urgent Care Pathway Update (September 2012)
- Maternity Services Divert Report (September 2012)
- Ageing Well (December 2012)
- Barnet and Chase Farm NHS Trust – Maternity and Accident & Emergency Services Update (December 2012)
- Barnet LINK - Patient Access to GP Services and Elysian House Enter & View Report (December 2012)
- Barnet, Enfield and Haringey Clinical Strategy – Ambulance Services (February 2013)
- Royal Free Hospital - Potential Acquisition of Barnet and Chase Farm Hospital (February 2013)
- Central London Community Health Care Foundation Trust Application – Stakeholder Engagement (February 2013)

In scrutinising the items above, the Committee made a number of recommendations to health partners on their plans / strategies and ongoing delivery of health services within the borough. In addition, Committee Members raised a number of service related issues through Members Items and sought information from health partners on these. The Committee also considered the Quality Accounts of health partners operating within Barnet and made formal comments for inclusion in the Accounts.

The Committee's Chairman and other Committee Members continued to represent Barnet at meetings of the North Central London Sector Joint Health Overview and Scrutiny Committee, alongside neighbouring Councils, Camden, Enfield, Haringey and Islington. These meetings were attended by senior staff of NHS services across the North Central London sector where trends, pressures and priorities were regularly discussed. Minutes of the Joint Health Overview and Scrutiny Committee are now included in agenda for the Barnet Health Overview and Scrutiny Committee to ensure that Barnet Members have an effective oversight of this work.

Task and Finish Groups

Task and Finish Groups comprise five elected councillors who work together to undertake in-depth reviews of a service, policy or issue of concern to local people. Task and Finish Groups are time limited and normally complete their review within three months of being established, although this timescale is flexible and dependent on the topic under review.

The Business Management Overview & Scrutiny Committee is responsible for coordinating and monitoring the work of Task and Finish Group. The Committee consider topics suggested by non-Executive Members and determine which will progress to review. Once a review has been convened, political groups nominate councillors to serve on each Task and Finish Group. Task and Finish Groups are empowered to determine their own terms of reference and what evidence they wish to receive. At the conclusion of a review, the Task and Finish Group will make evidence based recommendations to the Cabinet or relevant partner organisation.

During 2012/13, one Task and Finish Group completed a review into the Effectiveness of Task and Finish Groups. This Group reported its findings to Cabinet on 18 April 2013.

During 2011/12, the Scrutiny Office introduced a mechanism to track the progress made by the council (or public sector partners) in implementing recommendations made by Task and Finish Groups which had been accepted by the relevant decision making body. Updates are reported at six, 12 and 18 month intervals to the Business Management Overview & Scrutiny Committee. This mechanism enables Scrutiny Members to monitor the outcomes of their work and challenge areas where they feel inadequate progress has been made. After 18 months, monitoring ceases and the reviews are closed. Reporting of updates continued during 2012/13.

Overview and Scrutiny Panels

Scrutiny Panels operate in a similar way to Task and Finish Groups but comprise seven members (with substitutes) and some of their meetings are held in public. Scrutiny Panels also review services, policies or issues of concern to local people. In 2012/13 the Business Management Overview & Scrutiny Committee convened a Scrutiny Panel to consider the Education Strategy for Barnet.

This Panel was convened to consider the role of local authority governors in the new education landscape. As part of the evidence gathering, the Panel met with head teachers, parent governors from primary and secondary schools (both maintained schools and academies) and the Cabinet Member for Education, Children & Families and council officers. The Panel made a number of

recommendations to the Cabinet which are being reported to their 24 June 2013 meeting.

2012/13 Review of Effectiveness and 2013/14 Work Programmes

During 2012/13 the main focus of Scrutiny activity has been on committee work rather than scrutiny work groups (Task & Finish Groups and Scrutiny Panels). Newly appointed staff in the Scrutiny Team will enable additional scrutiny work groups to take place during 2013/14 up to implementation of an alternative form of governance in May 2014.

During 2012/13, the Business Management Overview and Scrutiny Committee have exercised the majority of the statutory powers relating to overview and scrutiny including call-ins, petitions and crime & disorder scrutiny. The Committee have been working towards re-focussing their work away from post-decision scrutiny (via call-ins) towards pre-decision scrutiny of major policies and strategies. The focus on pre-decision scrutiny has enabled the Committee to have an increasingly important role in providing a critical friend challenge to the Executive as key policies are developed. During 2013/14 the Committee will increase their focus on scrutinising the major decisions due to be taken by the Executive during the year as detailed in the committee's outline work programme.

The Budget & Performance Overview and Scrutiny Committee have continued to scrutinise the council's financial and corporate performance to ensure that the Executive are operating within budget and are delivering against the Corporate Plan priorities. The Committee have become an integral part of the financial and performance management framework and this work will continue during 2013/14. Additional work is required to develop the scrutiny framework for monitoring and challenging financial and corporate performance to ensure that the Committee can provide a robust, proportionate and timely challenge to the Executive. In accordance with their remit, the Committee have also monitored the implementation of the One Barnet Transformation Programme, focussing primarily on Wave II projects and undertaking pre-decision scrutiny of the New Support & Customer Services Organisation project.

During 2012/13 the Safeguarding Overview and Scrutiny Committee have been focussed on matters relating to safeguarding children and adults. In addition, they have been responsible for scrutinising the work of the council's major Delivery Units (Adults & Communities and Children's Services). In developing a work programme for 2013/14, the Committee have been seeking to refocus their work on safeguarding issues and this is reflected in the draft work programme for the forthcoming municipal year.

The Health Overview and Scrutiny Committee have continued their excellent work in scrutinising health partners providing services to Barnet residents. The

Committee have monitored service provision during a time of significant structural change in the health service to ensure that the best interests of Barnet residents are represented and that health providers are held to account. During 2013/14 the Committee will have an increasingly important role in monitoring the work of the Health & Well Being Board and Public Health services (now a local authority responsibility). Members of the committee will also be involved in a joint scrutiny review with the London Borough of Harrow and the Centre for Public Scrutiny on NHS Health Checks.

The Chairman and Vice-Chairman of the committee also participate in the North Central London Sector Joint Health Overview and Scrutiny Committee which continues to have an important role in monitoring major health service changes in North London.

For the 2013/14 municipal year, the Council has established two additional overview and scrutiny committees as follows:

- Education Overview and Scrutiny Committee
- Contract Monitoring Overview and Scrutiny Committee

During 2013/14 the Education Overview and Scrutiny Committee will primarily be concerned with: monitoring delivery of the Education Strategy for Barnet; ensuring that the Executive deliver additional school places in the borough; and contributing the Early Years Review.

Following the go-live of the Commissioning Council, the Contract Monitoring Overview and Scrutiny Committee will have an important role in ensuring that Lead Commissioners and Delivery Units are effectively managing externalised contracts and that service providers are held to account for their performance.

Overview and Scrutiny Committee Chairmen have liaised with the council's service areas and partners in developing outline work programmes for the 2013/14 municipal year as set out in **Appendix 2**. All items contained within the draft work programmes will be subject to review and change as determined by the respective Chairmen and Committees.

Appendix 1 – Call-ins

Total Number of Call-ins by Year:

Year	Number
2006-07	53
2007-08	45
2008-09	40
2009-10	11
2010-11	24
2011-12	17
2012-13	9

Detail of Call ins:

Date	Item called in
11 June 2012	Delegated Powers Report 1663 – Increase in Places Offered Under the Free Education for Less Advantaged Two Year Olds Scheme
31 July 2012	Events in Parks Policy
31 July 2012	Re-shaping Day Opportunities for Older People in Barnet: Results on Consultation and Recommendations for a Future Service
31 July 2012	Consultation on Proposed Changes to the Funding Formula of Children’s Centres
24 October 2012	Delegated Powers Report 1709 (Community Right to Challenge)

Date	Item called in
24 October 2012	Infrastructure Managed Service Contract
24 October 2012	Early Intervention and Prevention Strategic Outline Case
6 December 2012	New Support & Customer Service Organisation: Recommendation for Preferred and Reserved Bidder and Full Business Case
2 May 2013	Future of CCTV Services

London Borough of Barnet
Business Management Overview
and Scrutiny Committee
May 2013

Contact: Andrew Charlwood, 0208 359 2014, andrew.charlwood@barnet.gov.uk

Subject	Decision requested	Cabinet Member	Author
3 July 2013			
Call-ins	<p>The Committee considered the following call-ins of decisions taken at Cabinet / Cabinet Resources Committee on 24 June 2013:</p> <ul style="list-style-type: none"> - Development and Regulatory Services; - Housing Allocations Scheme Review; and - Sale of the Former Hendon Football Club Site 	<p>Leader of the Council / Deputy Leader of the Council / Cabinet Member for Resources and Performance / Cabinet Member for Environment</p>	N/A
Task and Finish Groups Recommendation Tracking – Early Intervention and Prevention Update	<p>The Committee received an update on the methodology used by Delivery Units to RAG rate the progress made in implementing recommendations made by task and finish groups (with specific reference to the Early Intervention TFG reported to committee on 2 May 2013)</p>	N/A	Family Services / Scrutiny Office
Members' Item – Scrutiny Review of Your Choice Barnet	<p>The Committee considered a Members' Item in the name of Councillor Barry Rawlings and agreed to establish a task and finish group review of Your Choice Barnet</p>	Cabinet Member for Adults	Scrutiny Office

7 October 2013

Task and Finish Groups / Scrutiny Panels - Recommendation Tracking	Ongoing monitoring of implementation of recommendations made by Task and Finish Groups and Scrutiny Panels (accepted by Cabinet only) at six-monthly intervals. <ul style="list-style-type: none">• Contract Monitoring and Community Benefit TFG• Carbon Footprint TFG• Health and Social Care Integration TFG	N/A	Scrutiny Office
Saracens Controlled Parking Zone	The Committee are to receive an update of the review of the Saracens Cophall CPZ scheme conducted at the end of the current season.	N/A	Street Scene Delivery Unit
Enterprise Strategy	Committee to receive a report which details the Council's approach to developing an Enterprise Strategy	Leader of the Council	Director for Place / Enterprise and Regeneration Lead Commissioner

18 November 2013

Task and Finish Groups / Scrutiny Panels - Recommendation Tracking	Ongoing monitoring of implementation of recommendations made by Task and Finish Groups and Scrutiny Panels (accepted by Cabinet only) at six-monthly intervals. <ul style="list-style-type: none">• Secondary School Places OSP• Early Intervention and Prevention Services (Children's Services) TFG• Education Strategy	N/A	Scrutiny Office
Regeneration Annual Report	Committee to receive the Regeneration Annual Report to include Brent Cross / Cricklewood	Leader of the Council	Director for Place / Enterprise and Regeneration Lead Commissioner / DRS

6 January 2014

Housing Strategy	Committee to receive a report on the process for developing a Housing Strategy for Barnet	Cabinet Member for Housing	Director for Place / Housing and Environment Lead Commissioner / The Barnet Group (Barnet Homes)
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11 March 2014

Housing Development	Committee to receive an update on the progress of housing schemes agreed by Cabinet Resources Committee in June 2013.	Cabinet Member for Housing	Director for Place / Housing and Environment Lead Commissioner / The Barnet Group (Barnet Homes)
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23 April 2014

Overview and Scrutiny Annual Report	Members are requested to consider the Overview and Scrutiny Annual Report 2013/14 for reporting to Annual Council.	N/A	Scrutiny Office
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Items to be allocated

North London Waste Authority	Committee to consider arrangements for scrutiny of the work of the North London Waste Authority (including possible joint scrutiny arrangements with other constituent boroughs)	Cabinet Member for Environment	TBC
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Crime and Disorder Scrutiny	<p>Committee to determine arrangements for crime and disorder scrutiny 2013/14 to include:</p> <ul style="list-style-type: none"> - New Policing Model; - Enhancements to Safer Communities Strategy; - Delivery against the Safer Communities Strategy 2011 – 2014; and - Update from the Barnet Community Safety Engagement Group 	Cabinet Member for Resident Safety and Engagement	Community and Well Being Assistant Director / Head of Community Safety
Equalities and Community Cohesion	TBC	TBC	TBC
Skills, Enterprise and Employment Action Plan	Committee to receive an update on progress made in delivering of the Skills, Employment and Enterprise Action Plan 2012 – 2015.	Leader of the Council	Assistant Director Commissioning Strategy

London Borough of Barnet

**Budget and Performance
Overview and Scrutiny
Committee**

Work Programme

May 2013 – May 2014

Contact: Andrew Charlwood 020 8359 2014 andrew.charlwood@barnet.gov.uk

Subject	Decision requested	Cabinet Member / Officer	Author
20 June 2013			
Quarter Four and Year End 2012/13 Financial and Corporate Performance	The Committee to review Quarter Four and Year End 2012/13 Corporate Performance and Finance	Deputy Leader and Cabinet Member for Resources and Performance	Finance & Corporate Performance
One Barnet Programme Highlight Report	The Committee to consider the One Barnet Programme Highlight report	Cabinet Member for Customer Access and Partnerships	Head of Programme and Resources
16 September 2013			
Quarter One Finance and Corporate Performance	The Committee to consider the Quarter One Finance and Corporate Performance Reports.	Deputy Leader and Cabinet Member for Resources and Performance	Finance & Corporate Performance
Parking Pilot Schemes	The Committee to consider a report on findings arising from the parking pilot schemes in North Finchley, Edgware and High Barnet	Cabinet Member for Environment	Director for Place
Review of Capital Programme	The have requested to review a report which provides an update on the Capital Programme	Deputy Leader and Cabinet Member for Resources and Performance	Chief Operating Officer / Commercial Director
9 December 2013 (Budget Scrutiny)			
Business Planning	The Committee to consider the Executive's budget and Medium Term Financial Strategy proposals for the period 2014/15 – 2016/17.	Deputy Leader and Cabinet Member for Resources and Performance	Chief Operating Officer

Quarter Two Finance and Corporate Performance	The Committee to consider the Quarter Two Finance and Corporate Performance Reports.	Deputy Leader and Cabinet Member for Resources and Performance	Finance & Corporate Performance
13 March 2014			
Quarter Three Finance and Corporate Performance	The Committee to consider the Quarter Three Finance and Corporate Performance Reports.	Deputy Leader and Cabinet Member for Resources and Performance	Finance & Corporate Performance
TBC - Long List			
Update on Sport and Physical Activity Review	The Committee has requested to receive an update on Sport and Physical Activity Review	Cabinet Member for Customer Access and Partnerships	Head of Programme and Resources
Libraries - Outline Proposals for Childs Hill & Grahame Park Libraries	The Committee to consider outline proposals for Childs Hill and Graham Park libraries.	Cabinet Member for Customer Access and Partnerships	Children's Service
Mill Hill Depot Relocation	The Committee have requested an update on the Mill Hill Depot Relocation project and the financial implications of the delay	Deputy Leader and Cabinet Member for Resources and Performance	Commercial Director
One Barnet Programme – Wave II Projects	The Committee to receive reports on Wave II Projects in the One Barnet Programme	TBC	Head of Programme and Resources

**London Borough of Barnet
Contract Monitoring Overview
and Scrutiny Committee
May 2013**

Contact: Andrew Charlwood 020 8359 2014 andrew.charlwood@barnet.gov.uk

Subject	Decision requested	Cabinet Member / Officer	Author
18 June 2013			
Contract Monitoring – Organisational Arrangements	The Committee to consider a report detailing: the organisational approach to the management of council contracts; and delivery and monitoring arrangements; and the working in partnership to deliver the overall vision.	Deputy Leader and Cabinet Member for Resources and Performance	Commissioning Group / Commercial Services
The Barnet Group End of Year Performance Report 2012/13	The Committee to review The Barnet Group Annual Report.	Cabinet Members for Housing and Adults	The Barnet Group / Adults and Communities Director / Housing and Environment Lead Commissioner
Parking Services Performance	The Committee to receive a report from the Street Scene Delivery Unit on the performance of the Parking Services contractor	Cabinet Member for Environment	Street Scene Director / Housing and Environment Lead Commissioner
9 October 2013			
Quarter 1 Performance (External Contracts)	The Committee to receive an update on the performance (financial and KPIs) of contracts within the committee's terms of reference.	Deputy Leader and Cabinet Member for Resources and Performance	Commercial Services / Commercial Services / Lead Commissioners
New Support and Customer Services Organisation (NSCSO) and Development and Regulatory Services (DRS) Contacts	The Committee to receive a report on the mobilisation of the NSCSO and DRS contracts.	Deputy Leader and Cabinet Member for Resources and Performance	Chief Operating Officer / Commercial Services

Legal Services - Shared Services Update	<p>The Budget and Performance Committee to:</p> <ul style="list-style-type: none"> Consider the performance the LB Barnet / LB Harrow legal shared service (HB Public Law); and Receive details of the legal shared service management agreement 	Leader of the Council	Commercial Services
13 January 2014			
Quarter 2 Performance (External Contracts)	The Committee to receive a report summarising the performance (financial and KPIs) of contracts within the committee's terms of reference	Deputy Leader and Cabinet Member for Resources and Performance	Commercial Services / Lead Commissioners
The Barnet Group, Mid-Year Performance Report	The Committee to consider the mid-year performance of the Barnet Group.	Cabinet Members for Housing and Adults	Director of Operations – The Barnet Group / Director for Place / Director for People
Development and Regulatory Services (DRS)	The Committee to receive a report on the performance of the DRS contract	Deputy Leader and Cabinet Member for Resources and Performance	Chief Operating Officer / Commercial Services

17 March 2014

Quarter 3 Performance
(External Contracts)

The Committee to receive a report summarising the performance (financial and KPIs) of contracts within the committee's terms of reference

Deputy Leader and Cabinet Member for Resources and Performance

Commercial Services / Lead Commissioners

**London Borough of Barnet
Education Overview and
Scrutiny Committee
Work Programme 2013/14**

Contact: Anita Vukomanovic, Overview and Scrutiny Officer, 020 8359 7034 anita.vukomanovic@barnet.gov.uk

Subject	Decision / Decision requested	Cabinet Member	Author
1 July 2013			
School Place Planning	<p>The Committee to consider proposals for school expansions to include:</p> <ul style="list-style-type: none"> • Demand projections and capital investment strategy; and • Data on parental preferences. 	Education, Children and Families	Interim Assistant Director for Education
Education Strategy	The Committee to consider the Education Strategy for Barnet (including the report of the Education Strategy Overview and Scrutiny Panel)	Education, Children and Families	School, Skills and Learning Lead Commissioner
Member's Item	Cllr. Hutton has requested to bring forward a Member's Item on Priority Zones. The Committee are requested to provide their instruction on this Member's Item.	Education, Children and Families	N/A
16 October 2013			
Early Years Review	The Committee to consider emerging findings of the review of Early Years including funding for local authority maintained nursery schools. The Committee is also asked to consider the final report of the Early Year's Review Task and Finish Group.	Education, Children and Families	Families and Community Well-being Lead Commissioner
Alternative Provision	The Committee to consider outline proposals for post-16 alternative education provision	Education, Children and Families	Interim Assistant Director for Education

Education Update Report	<p>Six update report detailing:</p> <ul style="list-style-type: none"> • the educational outcomes and Ofsted outcomes for all publicly funded schools in the borough • Barnet's Key Stage 2 Results (to include local performance data on narrowing the attainment gap) 	Education, Children and Families	Interim Assistant Director for Education
23 January 2014			
Education Update Report	<p>The Committee to consider Barnet's Key Stage 4 Results to include:</p> <ul style="list-style-type: none"> • Attainment results for pupils at the end of key stage 4 • Key stage 2 to 4 progress measures • Comparative performance of how deprived pupils compares against other pupils • Differences in the performance of low-attaining pupils, high-attaining pupils and pupils performing at expected levels 	Education, Children and Families	Interim Assistant Director for Education
Special Educational Needs	<p>The Committee to receive a report on future provision of Special Educational Needs in Barnet</p>	Education, Children and Families	Interim Assistant Director for Education

19 March 2014

Education Update Report	The Committee to consider: <ul style="list-style-type: none">• a six monthly update report detailing the educational outcomes and Ofsted outcomes for all publicly funded schools in the borough• Barnet's Key Stage 5 Results	Education, Children and Families	Interim Assistant Director for Education
Raising the Participation Age	The Committee to consider proposals for post-16 education alternative provision (to include the Northgate Pupil Referral Unit) and employment statistics	Education, Children and Families	Interim Assistant Director for Education
Items to be allocated			
School Improvement	The Committee to consider how the Council have discharged their statutory duty in relation to school improvement	Education, Children and Families	
Children and Families Bill 2013	The Committee to consider aspects of the Children and Families Bill 2013 which relate to their terms of reference (Special Educational Needs and Childcare)	Education, Children and Families	

**London Borough of Barnet
Health Overview and Scrutiny
Committee
May 2013 – May 2014**

Contact: Andrew Charlwood Tel: 020 8359 2014 email: andrew.charlwood@barnet.gov.uk

Subject	Decision requested	Cabinet Member	Author
4 July 2013			
Maternity Services (Caesarean Births)	To consider a report from the Director of Public Health on caesarean births to include detail on: comparative London statistics; any abnormal trends; and reasons for inductions (local and national)	N/A	NHS Trusts / Director of Public Health
Barnet HealthWatch	To receive a report from Barnet HealthWatch on their planned activity for 2013/14 and their response to recommendation relating to patient and public involvement in the Francis Report	N/A	Barnet HealthWatch
Francis Report – Implications for the Health Overview and Scrutiny Committee	To receive a report providing a detailing the local response to recommendations made in the Francis report in relation to patient and public involvement and scrutiny	N/A	Scrutiny Office / Barnet HealthWatch
Brunswick Park Health Centre	NHS England and NHS Property Services provide an update report on the restoration of GP services at Brunswick Park Health Centre	N/A	NHS England
Barnet, Enfield and Haringey Clinical Strategy	To receive an update on the implementation of the Barnet, Enfield and Haringey Clinical Strategy with a specific focus on Accident and Emergency Services	N/A	Enfield Clinical Commissioning Group <i>(lead authority for Strategy implementation)</i>

Update on NHS Transition	To receive a report from Barnet Clinical Commissioning Group on the transition to new NHS structures	Cabinet Member for Public Health	Barnet Clinical Commissioning Group
Transport Services – Finchley Memorial Hospital	To receive a report from Barnet Clinical Commissioning Group and Transport for London on transport services at Finchley Memorial Hospital	N/A	Barnet Clinical Commissioning Group / Transport for London
3 October 2013			
Health and Social Care Integration	To receive a report on the progress of Health and Social Care Integration projects	Cabinet Member for Public Health / Cabinet Member for Adults	Director for People / Adults and Communities Director / Barnet Clinical Commissioning Group
12 December 2013			
NHS Quality Accounts	NHS Partners to provide a six-monthly update on actions taken by NHS Trusts to respond to comments and/or recommendations made by the Committee in relation to Quality Accounts 2012/13		

12 March 2014			
Items TBC			
12 May 2014 (NHS Quality Accounts)			
Barnet and Chase Farm Hospitals NHS Trust Quality Accounts	To receive and comment upon the Quality Accounts from Barnet and Chase Farm Hospitals NHS Trust for 2013/14	N/A	NHS
Barnet, Enfield and Haringey Mental Health NHS Trust Quality Accounts	To receive and comment upon the Quality Accounts from Barnet, Enfield and Haringey Mental Health NHS Trust for 2013/14	N/A	NHS
Central London Community Healthcare NHS Trust Quality Accounts	To receive and comment upon the Quality Accounts from Central London Community Healthcare NHS Trust for 2013/14	N/A	NHS
North London Hospice Quality Accounts	To receive and comment upon the Quality Accounts from North London Hospice for 2013/14	N/A	North London Hospice
Royal Free Hospital NHS Foundation Trust Quality Accounts	To receive and comment upon the Quality Accounts from Royal Free Hospital NHS Foundation Trust for 2013/14	N/A	NHS

Unallocated Items			
Dolphin Ward Update	To receive an update to be provided on any progress or developments in relation to the Dolphin Ward at the Springwell Centre.	N/A	Barnet Clinical Commissioning Group / Barnet, Enfield and Haringey Mental Health Trust
Barnet Local Involvement Network (LINK) Annual Report 2012/13	To consider and review the final annual report of Barnet LINK for 2012/13	N/A	Barnet LINK Host (CommUNITY Barnet)
Foundation Trust Status updates	To receive updates on the attainment of Foundation Trust status from NHS partners: <ul style="list-style-type: none"> • Barnet and Chase Farm Hospitals NHS Trust • Barnet, Enfield and Haringey Mental Health NHS Trust • Central London Community Healthcare NHS Trust 	N/A	NHS
Health and Wellbeing Strategy	TBC	Cabinet Member for Public Health	Director for Public Health
Public Health Commissioning Intentions	TBC	Cabinet Member for Public Health	Director for Public Health

Physical Activity and Older people	TBC	Cabinet Member for Public Health	Director for Public Health
Schools Programme	TBC	Cabinet Member for Public Health	Director for Public Health
Public Health Programmes	TBC	Cabinet Member for Public Health	Director for Public Health
Director of Public Health Annual Report	TBC	Cabinet Member for Public Health	Director for Public Health

**London Borough of Barnet
Safeguarding Overview and
Scrutiny Committee
2013/14**

Contact: Anita Vukomanovic, Overview and Scrutiny Officer, 020 8359 7034 anita.vukomanovic@barnet.gov.uk

Subject	Decision / Decision requested	Cabinet Member	Author
19 June 2013			
Telecare Update	Committee to receive a report on the Council's Telecare Strategy.	Cabinet Member for Adults	Adults and Communities Director / Community Well-being Assistant Director
Local Account of Adult Care Services	Committee to receive a report on the Council's Account of Adult Care Services	Cabinet Member for Adults	Adults and Communities Director / Community Well-being Assistant Director
Peer Review of Safeguarding Arrangements	A report on the Peer Review of Safeguarding Arrangements and arising actions	N/A	Adults and Communities Director / Community Well-being Assistant Director
Members' Visits to Hostels for Young People	Standing Item	N/A	Scrutiny Office
9 September 2013			
Adult Social Care and Health Annual Complaints Report 2012-13	Adult Social Care and Health are required under statutory regulations to report annually to the relevant Council committee on adult social care complaints and to compile an annual report	Cabinet Member for Adults	Adults Social Care Assistant Director
OFSTED Inspection Frameworks	This report updates the committee on the new OFSTED Inspection Frameworks for child protection and looked after children	Cabinet Member for Education, Children and Families	Children's Social Care Assistant Director

Subject	Decision requested	Cabinet Member	Author
Safeguarding Children's Board Annual Report 2012-13	This report provides an overview of the effectiveness of safeguarding arrangements in Barnet including an assessment of the performance of the Local Authority and partners in delivering outcomes for children. It reviews progress during the last year and identifies challenges and priorities for the year ahead. The Committee have requested that this report also includes an update in relation to what action the board has taken to tackle sexual exploitation, abuse and grooming.	Cabinet Member for Education, Children and Families	Chairman of Safeguarding Children's Board
Barnet Multi-Agency Safeguarding Adults Board Annual Report 2012/13	This report documents the work of the Safeguarding Adults Board 2012/13 and seeks the Committee's comments	Cabinet Member for Adults	Adults and Communities Director
Tackling Sexual Exploitation, Abuse and Grooming	The Committee has requested to receive a report that outlines the Council's actions in relation to tackling tackle sexual exploitation, abuse and grooming.	Cabinet Member for Education, Children and Families	Children's Social Care Assistant Director
Safeguarding Adults Strategy	Committee to receive an update on the new Safeguarding Adults Strategy	N/A	Karen Jackson – Adults Social Care Assistant Director
HealthWatch Report	TBC	N/A	HealthWatch Coordinators (BarnetLINK)
Working Together to Safeguard Children	Committee to receive a report which outlines the Council's response to new statutory guidance on 'Working Together to Safeguard Children'	N/A	Children's Social Care Assistant Director

Subject	Decision requested	Cabinet Member	Author
Members' Visits to Hostels for Young People	Standing Item	N/A	N/A
27 November 2013			
Children's Service Annual Complaints Report 2012/13	The Children's Service required under statutory regulations to report annually to the relevant Council committee on children's social care complaints and to compile an annual report	N/A	Scrutiny Office
Analysis of Children Subject to Child Protection Plan 2012/13	TBC	Cabinet Member for Education, Children and Families	Children's Social Care Assistant Director
National Winterbourne View Programme – Barnet's Response	Committee to receive a report on Barnet's Response to the Winterbourne View Programme	N/A	Karen Jackson – Adults Social Care Assistant Director
14 January 2014			
Enter and View	Committee to receive Enter and View Reports form Barnet HealthWatch	TBC	Barnet HealthWatch
Multi Agency Safeguarding Hub	Committee to receive an update report on the Barnet MASH.	Cabinet Member for Education, Children and Families / Cabinet Member for Adults	Children's Social Care Assistant Director
Members' Visits to Hostels for Young People	Standing Item	N/A	N/A

Subject	Decision requested	Cabinet Member	Author
10 April 2014			
Member's Visits to Hostels for Young People	Standing Item	N/A	N/A
Items to be Allocated			
Barnet's Local Involvement Network (LINK) Annual Report 2012/13	The Committee will be consider the final report of Barnet LINK for 2012/13	N/A	Barnet LINK Coordinator
Children and Families Bill	Committee to determine whether they wish to receive a report on the implications arising from the Children and Families Bill	Cabinet Member for Education, Children and Families	Children's Social Care Assistant Director
Crime and Disorder	The Committee requested to receive a report relating to youth issues and youth crime in relation to Safeguarding. To focus on the Legal Aid, Sentencing and Punishment of Offenders Act 2012 and changes to the status of children who are remanded to become looked after children	Cabinet Member for Safety and Resident Engagement	Metropolitan Police (TBC)
Community Advice Contract	Committee to receive a report on the provisions of the Community Advice Contract	TBC	TBC
Health and Social Care Integration Projects	Committee to receive a report on the outcome of the Health and Social Care Integration pilot projects with a focus on enabling people to remain at home	Cabinet Member for Adults	Adult Social Care Assistant Director

Subject	Decision requested	Cabinet Member	Author
Corporate Parenting Advisory Panel Annual Report 2012/13	To be received following CPAP meeting receiving the 2012/13 annual report	Cabinet Member for Education, Children and Families	Children's Social Care Assistant Director
Early Help (Early Intervention) Offer for Children and Families in Barnet	To cover services and outcomes for Barnet's children and young people	Cabinet Member for Education, Children and Families	Children's Social Care Assistant Director
Annual Adoptions Report & Annual Fostering Report	NB: this could be received as an appendix above	Cabinet Member for Education, Children and Families	TBC
Quality in Care Homes	Committee to receive a report on quality in care homes within Barnet.	Cabinet Member for Adults	Adult Social Care Assistant Director and Barnet Clinical Commissioning Group
Social Care Reforms White Paper	Committee to receive a report on the Social Care Reforms White Paper	Cabinet Member for Adults	Adults and Communities Director
Application of Mental Capacity Act 2005 and Deprivation of Liberty Safeguards	Committee to receive a report on the application of The Mental Capacity Act 2005, and Deprivation of Liberty Safeguards	Cabinet Member for Adults	Adults and Communities Director
Compliance Report	Committee to receive a compliance report on the CQC Inspection Programme in Barnet, presenting inspection and compliance report, and learning from the Winterbourne View Report and Francis Report.	Cabinet Member for Adults	Adults and Communities Director